

STATEMENT of POLICY			
Chapter:	SCHOOL OPERATIONS	SPP No.	
Section:	Volunteers	Issued:	
Subject:	SCHOOL VOLUNTEERS	Effective:	
Issue to:	All Manual Holders	Page:	1 of 1
		Replaces:	
Issued by:		Issued:	

POLICY

The Niagara Children's Centre School Authority supports and encourages the involvement of school volunteers to enhance all aspects of school life for the benefit of students. The Niagara Children's Centre School Authority believes that the presence and participation of school volunteers contributes to more effective partnerships between the school and its community.

DEFINITION

Volunteers in the school shall be responsible persons from the community who provide services to the school that meet specific needs determined by the Principal, in consultation with the staff.

ROLE AND RESPONSIBILITIES

- a. The responsibility to approve/not approve volunteers, lies with the School Principal.
- b. The Principal will endeavour to match the skills of the volunteers with student, staff and program needs.
- c. School volunteers may be required to participate in an orientation and/or informal "training" program.
- d. School volunteers are required to maintain the confidentiality of personal information regarding staff and students.
- e. School volunteers shall be responsible to the Principal, but depending on the assignment, may be supervised by other staff.
- f. School volunteers do not have ultimate responsibility for the supervision or formal discipline of students.
- g. Under some circumstances or depending on the activity or at the discretion of the School Principal school volunteers may be required to complete a criminal record check.
- h. School volunteer drivers, including staff members must complete the "Volunteer Driver Acknowledgement" form for each vehicle.

LIABILITY

School volunteers are covered by the Niagara Children's Centre School Authority's liability insurance.