



AGENDA

Board of Trustees Regular Public
January 16, 2024, 4:30 PM

<u>Trustees:</u>	Lisa Cefaratti, John Dickson, Brett Sweeney, Michelle Duncanson
<u>Staff:</u>	Catherine Hodson (Principal), Kristie Muccianti (Business/HR)
<u>Guests:</u>	Amie Huisman, Luigi DeLisio
<u>Regrets:</u>	
<u>Recorder:</u>	Kristie Muccianti
<u>Presiding:</u>	Lisa Cefaratti
<u>Location:</u>	Niagara Children's Centre School Authority

I . Commencement of the Meeting of the Board

1. Call to Order and Noting of Members Absent
2. Declaration of Conflict Interest

II . Committee of the Whole

1. Motion to Move to Committee of the Whole (Private session)
2. Motion to Return to Open Board (Public Session)

III . Business of the Board

1. Additions to and Approval of the Agenda

Recommended Motion - "That the Agenda be adopted."

2. Approval of the Minutes from the meeting on November 27, 2023

Recommended Motion - "That the Minutes of the Regular Meeting of the Niagara Children's Centre School Authority dated November 27, 2023, be confirmed as submitted."

3. Business Arising out of the Minutes

IV . Ratification of Business Conducted in Committee of the Whole

None

V . Educational Showcase - C. Hodson

VI . Principal's Report - C. Hodson

VII. Action/Information Items

1. Policy
2. Governance
3. Financial Report - K. Mucciante

Recommended Motion - "That the report regarding Finance dated January 16th, 2024, be approved."

VIII. Correspondence and Communications

- none

IX. Questions Asked of and by Board Members

-

X. New Business

- none

Adjournment of the Public Board Meeting

**NIAGARA PENINSULA CHILDREN'S CENTRE SCHOOL AUTHORITY BOARD
MEETING MINUTES
Monday November 27, 2023**

COMMENCEMENT OF THE MEETING OF THE BOARD

1. Call to order
The meeting was called to order at 4:42 PM
2. The Chair asked the Trustees if there are any conflicts of interest.
There were none.

COMMITTEE OF THE WHOLE

1. Motion to move to committee of the whole (private)

Moved by M. Duncanson
Seconded by J. Dickson
Carried

2. Motion to return to open board (public)

Moved by M. Duncanson
Seconded by J. Dickson
Carried

BUSINESS OF THE BOARD

1. There were no changes to the agenda.
2. A motion was made to approve the meeting minutes from November 27, 2023.

Moved by B. Sweeney
Seconded by J. Dickson
Carried

3. There was no business arising out of the minutes of the last meeting.

RATIFICATION OF BUSINESS CONDUCTED IN THE COMMITTEE OF THE WHOLE

There was no business to be ratified in the committee of the whole.

EDUCATIONAL SHOWCASE

Educational showcase in December where families were invited to come participate.
The following stations were set up in various rooms of the school.

1. Photo Booth
2. Dance Parties
3. Crafts
4. Quiet Rooms
5. Activities
6. Performance

PRINCIPALS IMPACT REPORT

1. Report Cards
2. IEP implementation - update after report cards
3. PA day - report card writing for teachers and H&S training for support staff
4. Staff Recruitment needs
5. Placement reviews
6. Application process for next year
7. School year Calendar preview 24/25

ACTION ITEMS

1. Policy/Procedure Approval

A motion was made to approve the following procedures with the edits that were made.

Teacher Performance Appraisal Procedure

Hiring Procedure

Letter of Council Procedure

Pregnancy and Prenatal Leave Procedure

A motion was made to approve the procedures above.

Moved by J. Dickson
Seconded by M. Duncanson
Carried

2. Governance
none

3. Financial Report

Audit almost completed - waiting on a couple things

Waiting on MOE forms to fill out for 22/23 FY financials

Waiting on budget approval from MOE for 23/24 FY

Reviewed proposed budget against current expenditures - no red flags

A motion was made to approve the financial report as presented.

Moved by M. Duncanson
Seconded by J. Dickson
Carried

CORRESPONDENCE AND COMMUNICATIONS

None

QUESTIONS ASKED OF AND BY BOARD MEMBERS

None

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 5:55 pm.

Moved by M. Duncanson
Seconded by J. Dickson
Carried

NEXT MEETING

The next meeting of the Board is February 20, 2023 at 4:30 pm.



Lisa Cefaratti
Board Chair

February 20, 2024

Date